

Centre Documenters

Meeting: Regular
Township: College
Documenter names: Lily Dorf & Mo Almo
Date: Jan. 18, 2024
Start Time: 7:01 p.m.
End Time: 8:00 p.m.

Notes

Call to Order

In Attendance:

Dustin Best (Chair) – present
Eric Bernier (Vice Chair) – present
Rich Francke (member) – present
Susan Trainor (member) – present
Tracey Mariner (member) – present
Mike Bloom (Assistant Township Manager) – present
Jennifer Snyder (Secretary) – present
Matthew Fenton (Planning Commission member) – present

Pledge of Allegiance

Public Open Discussion

(items outside of the agenda)

- Mike Bloom stated the importance of monitoring the weather for Jan. 19, and if it was needed, they would issue a new snow emergency.

COG Regional County Liaison Reports

- Eric Bernier said the Facilities Committee will soon discuss hiring Kimmel Bogrette Architecture + Site Inc. to help with the committee’s 2024 master plan. He added “we need a broad-based asset management plan, and we can’t do it ourselves.”
- Susan Trainor reported that the Local Traffic Advisory Committee discussed the Centre Hills Village Traffic Calming Plan and the visibility of speed humps when it’s snowing after a resident complained. A formal traffic study is scheduled for August 2024.
- Bloom thanked the community for attending the Martin Luther King Jr. banquet on Jan. 15 at Penn State and acknowledged International Holocaust Remembrance Day on Jan. 27.
 - *A note from your documenter – Did you know?* According to UNESCO, Jan. 27, 1945, was the day Soviet troops liberated the Nazi concentration and extermination camp of Auschwitz-Birkenau. In November 2005, the United

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Nations General Assembly proclaimed Jan. 27 International Day of Commemoration in Memory of the Victims of the Holocaust.

New Agenda Items

No new items were added to the agenda.

Consent Agenda

Approvals of Meeting Minutes

- Dustin Best motioned to approve the meeting minutes from the Public Hearing College Township Budget and Regular Meetings on Dec. 21, 2023, in addition to the Reorganization and Regular Meetings on Jan. 2, 2024. Tracey Mariner seconded the motion. All present members voted to approve the meeting minutes.

Approvals of Correspondence

- Best motioned to approve an email from Kristy Owens on Jan. 1, 2024, regarding the vandalism of Fogleman Field; a letter from Wayne Laubscher on Jan. 11, 2024, regarding the 2023 County West Nile Virus Program; an email from Daniel Materna on Jan. 12, 2024, regarding Casino – PGCB lack of Transparency; and an invitation to the 35th Annual Historic Preservation Awards – Centre County Historical Society. Mariner seconded the motion. All present members voted to approve the correspondences.
- **Members' Comments:** Rich Francke said the employees at Fogleman Field reported that the vandalism wasn't as bad as they expected, but they will have to wait until the spring to assess any damage done to the irrigation system. Bernier then said they should add outside cameras to the fields to deter vandalism.

Approvals of Action Items

- Best motioned to approve the intermunicipal agreement with Harris Township regarding the sublease of a 1.1-acre property identified as No. 2 located at the 2900 Block of Stewart Drive in State College, as well as appointments to the College Township Industrial Development Authority in one-, two- and five-year terms. Mariner seconded the motion. All present members voted to approve the action items.

Old Business

No old business items

New Business

- **Policy Direction for 2025-2029 Capital Improvement Program “Discussion”**
 - Bloom introduced the policy direction for the 2025-2029 Capital Improvement Program, which is the council's five-year plan for improving College Township.

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- Bloom said he wants to make sure the program embodies three main characteristics: engaged and inclusive, high-performing, and thoughtfully planned and sustainable community.
 - **Members' Comments:** Bernier talked about the infrastructure part of the program and wanting to add bike paths for the community. Best brought up the issue of vandalism and how he feels they should add something for the security and safety of the parks and their natural resources.
- **Review of Cities Digital Inc. (Laserfiche) Proposal "Discussion/Action"**
 - **Staff is working with consultant Cities Digital Inc. on implementing the Laserfiche document management system. Bloom said the development of the platform has been "pretty complex and time consuming."**
 - Cities Digital Inc. in 2023 completed the file structures for the administration and finance departments but in doing so used all of the 80 hours in College Township's service plan.
 - The 2024 budget included a line item for \$13,000 for another 80-hour service plan, but Bloom said staff recommends that the township pay for the plan that includes 160 hours of service instead. This would increase the total price of service from \$13,000 to \$28,000.
 - The planning and zoning, engineering, and public works departments still need to be worked on by CDI.
 - The council unanimously voted to approve the new \$28,000 budget, which will be reallocated from the general fund.

Council/Staff Other Matters

- The council discussed trash collection in College Township and how trucks don't come to pick up some of the community's trash during snowstorms (3-4 inches of snow.) Waste Management didn't send employees to collect trash due to safety concerns, but it wasn't well communicated. Bernier said 3-4 inches of snow shouldn't halt their duties in the future.

Adjournment

Summary Takeaways from your Documenters

- The council members all agreed the policy direction of the 2025-2029 Capital Improvement Program is sound and doesn't need any major changes.
- Council approved changing from an 80-hour service plan with CDI to a 160-hour plan, which will cost \$28,000 instead of \$13,000 as originally budgeted.
- Council discussed frustrations with Waste Management not communicating as well as they'd like about not picking up garbage during snowstorms.

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Follow-up Questions from your Documenters

- How long does each College Township Capital Improvement Program last?
- What does the council want to do about the issue of vandalism in the township?

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